|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓名 | |  | | | | | | | | | | | 联系电话 | | | |  | |
| 学号 | |  | | | 项目名称 | | | 2022年度中外联合培养研究生项目 | | | | | | | | | | |
| 审核内容 | 1.国际旅费 | | | | | | | | | | | | | | | | | |
| 出访计划 | 交通工具及舱位等级 | | | | | | 航空公司 | | | | | 人数 | 预算金额（元） | | | | 是否超标 |
| 临沂-新加坡往返 | 飞机，经济舱 | | | | | | ☑国内□国外 | | | | | 1 | 5000 | | | | 否 |
|  |  | | | | | | □国内□国外 | | | | |  |  | | | |  |
|  |  | | | | | | □国内□国外 | | | | |  |  | | | |  |
| 合 计 | | | | | | | | | | | |  | 5000 | | | | -- |
| 2.国外城市间交通费 | | | | | | | | | | | | | | | | | |
| 城市名称 | | | | | 预算金额 | | | | 币种 | | | 汇率 | | | | 金额（元） | |
|  | | | | |  | | | |  | | |  | | | |  | |
|  | | | | |  | | | |  | | |  | | | |  | |
| 合 计 | | | | | | | | | | | | | | | | 0 | |
| 3.住宿费、伙食费、公杂费 | | | | | | | | | | | | | | | | | |
| 城市名称 | | 天数 | 预算支出 | | | | | | | | | | | 汇率 | | 金额（元） | |
| 币种 | | | 住宿费 | | 伙食费 | | 公杂费 | | | |  | |  | |
| 新加坡 | | 367 | 新元 | | | 31.80 | |  | |  | | | | 5.15 | | 60103.59 | |
| 新加坡 | | 368 | 新元 | | |  | | 20 | | 10 | | | | 5.15 | | 56856.00 | |
| 合 计 | |  | -- | | | 59990.19 | | 37904.00 | | 18952.00 | | | | -- | | 116959.59 | |
| 超标情况及原因说明 | | |  | | | | | | | | | | | | | | |
| 4.其他费用 | | | | | | | | | | | | | | | | | |
| 支出事项 | | | | | 币种 | | 金额 | | | | 汇率 | | | | 金额（元） | | |
| 签证费 | | | | | 人民币 | | 1000 | | | | -- | | | | 1000 | | |
| 保险 | | | | | 人民币 | | 1500 | | | | -- | | | | 1500 | | |
|  | | | | |  | |  | | | |  | | | |  | | |
| 合 计2500 | | | | | | | | | | | | | | | | | |
| 总 计 | | | | | ￥124459.59 | | | | | | | | | | | | |
|  | 经费项目名称以及编号 | | | | |  | | | | | | | | | | | | |
|  | 预算情况 | | | | | 有☑ 无 □ | | | | | | | | | | | | |
| 学生签字 | |  | | | | | | 经费项目负责人 | | | | | | |  | | | |
|
| 国际处审核意见 | |  | | | | | | 财务处审核意见 | | | | | | |  | | | |

**备注：** 1. 报销时，本表须交财务处核销经费；

2. 其他费用包括出国签证费用、必需的保险费用、防疫费用、国际会议注册费用等。